

Medical Certificate Requirements Scenarios			
Recording Sick Leave Monday to Friday (over 5 day week):			
Cert required on 3rd Day (*rtw = return to work)			
		Cert required	Recorded as (no of days)
Out on Friday (rtw* Mon)	1 day sick leave	No	1 day
Out On Friday and Monday (rtw Tues)	2 days sick leave	No	2 day
Out on Fri, Mon and Tues (rtw Wed)	3 days sick leave	Yes	3 days
Out on Thurs, Fri and Mon (rtw Tues)	3 days sick leave	Yes	3 days
Out on Thursday and Friday (rtw Mon)	2 days sick leave	No	2 days
Out on Wed, Thurs and Fri (rtw Mon)	3 days sick leave	Yes	3 days
Out on Wed, Thurs, Fri and Mon (rtw Tues)	4 days sick leave	Yes	4 days
Public Holidays (Mondays)			
Out on a Friday (rtw Tues)	2 day sick leave	No	2 days
Out on a Friday and Tuesday (rtw Wed)	3 days sick leave	Yes	3 days
Out on a Fri, Tues and Wed (rtw Thu)	4 days sick leave	Yes	4 days
Good Friday/Easter Monday			
Out on Thursday (rtw Tues)	3 day sick leave	Yes	3 days
Out on Wednesday, Thursday (rtw Tue)	4 days sick leave	Yes	4 days
Out on Thursday, Tuesday (rtw Wed)	4 days sick leave	Yes	4 days
Out on Thurs, Tues, Wed (rtw Thurs)	5 days sick leave	Yes	5 days
If Public Holiday falls during the week e.g. St Patrick's day			
For example if it falls on a Tuesday:			
Out sick on the Monday (day before holiday - rtw Wed)	2 days sick leave	No	2 days
Out sick on the Friday and Monday (before hol - rtw Wed)	3 days sick leave	Yes	3 days
Out sick on Thurs, Fri and Mon (before hol - rtw Wed)	4 days sick leave	Yes	4 days
Out sick on Wednesday (day after holiday - rtw Thurs)	1 days sick leave	No	1 day
Out sick on Wed, Thurs (after hol - rtw Fri)	2 days sick leave	No	2 days
Out sick on Wed, Thurs, Fri (after hol - rtw Mon)	3 days sick leave	Yes	3 days
Out sick on Mon and Wed (holiday in middle - rtw Thurs)	3 days sick leave	Yes	3 days