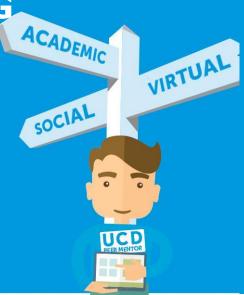




## **UCD COLLEGE OF ENGINEERING**& ARCHITECTURE

Welcome Event
5 September 2024



- 13:45: Housekeeping And Welcome: Ms. Niamh Fitzgerald
- 13:50: College Principal Welcome: Professor Aoife Ahern
- 13:57: Head Of School, Architecture Planning & Environmental Policy:

#### **Assoc Professor Oliver Kinnane**

- 14:04: VP For Internationalisation: **Assoc Professor Tom Curran**
- 14:10: Careers Support, Preparing For Your Future Career:

#### Ms. Nicola Fortune

- 14:25: Welcome From The College Office: Ms. Sue Philpott
- 14:30: UCD Library A Guide On How To Use And Make The Most Of This

#### Wonderful Resource: Mr. James Molloy

14:40: Dignity & Respect And Quick Overview Of Student Supports Available:

### **Dr Fionnuala Murphy & Dr Julia Maher**

- 14:55: Engineering Society Mr. James Ahern-O'Connell
- 15:00: Q&A
- 15:10 Finish
- 15:30 Collection of UCards Student Village



# Professor Aoife Ahern College Principal & Dean of Engineering



# Associate Professor Oliver Kinnane Head of School of Architecture, Planning & Environmental Policy



# Associate Professor Tom Curran College Vice President for Internationalisation



## UCD CAREERS NETWORK: SERVICES & SUPPORTS Ms. Nicola Fortune

## Quick Poll!



## When do you think graduate recruitment starts (to begin work next June/Sep)?

## When do you think graduate recruitment starts (to begin work next June/Sep)?

- April/May
- Jan/Feb
- Sep/Oct



## **UCD Recruitment Fairs 2024**



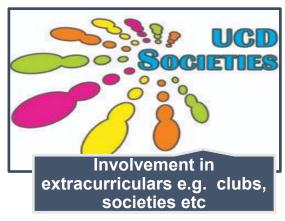


















## Take a moment to think ... Where are your gaps?



## USING THE SUPPORTS (A quick checklist!)



## Connect with the **UCD Careers**Network on social media



## UCD Careers Network joins the dots between your time at University and your future career

• •

Begin your journey by telling us which statement best describes what you want to do next.

No Plan

Vague Plan

Clear Plan



Career Guides



Explore your career options



Find a job or internship



**Build your Skills** 



Meet with a Career & Skills Consultant

Go to the UCD Careers Network website and download the UCD Career Guide

#### CAREER GUIDE

## UCD College of Engineering & Architecture 2024/25

Coláiste na hInnealtóireachta agus na hAiltireachta



University College Dublin Careers Network

- Skills
- Employability
- Careers

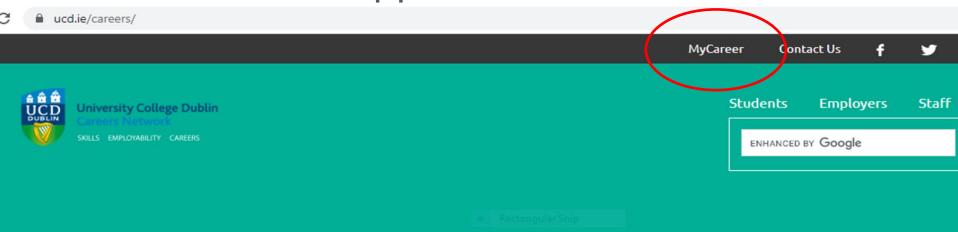
UCD.ie/careers







Log into MyCareer to view vacancies, employer events, careers workshops and to book appointments



## Get started by using the online tools ...









## **Career Essentials**

Need a hand building your CV, preparing for interviews, applying for jobs or polishing your LinkedIn profile?

Book into our <u>45 minute</u> career sessions covering:

- CVs and Cover Letters
- Part-time Job Search
- Interview Preparation
- LinkedIn



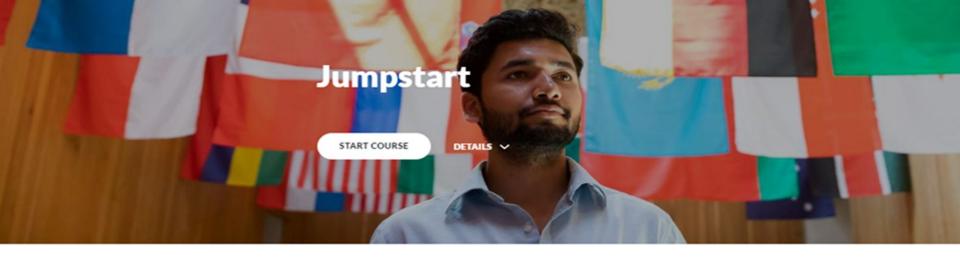




## For International Students.... if you only do one thing!

www.ucd.ie/careers/resourcesforinternationalstudents







Are you an international UCD student? Discover how you can JUMPSTART your career in Ireland!

Begin your journey to learn more about the graduate recruitment market in Ireland and how to develop the skills Irish employers look for by clicking the first topic below to start the course...



## MAKING THE MOST OF YOUR TIME IN IRELAND

MAKING THE MOST OF YOUR TIME IN IRELAND

Lesson 1 of 12

= RESEARCHING THE LABOUR O

= PLANNING YOUR CAREER (

 $\equiv$  working part time

= RESEARCHING GRADUATE

= INTERNSHIPS

= THE IRISH RECRUITMENT



**University College Dublin** Careers Network

## JUMPSTART YOUR INTERNATIONAL CAREER IN IRELAND



- **Learn about the graduate** recruitment market in Ireland
- **Developing the skills Irish** employers look for
- **Applying for jobs in Ireland**







## **Before I finish...**

## Take a moment...

To think of <u>one action</u> you will do this year, to make yourself as employable as possible!



## Thank you careers@ucd.ie

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twitter.com/UCDEngArch



linkedin.com/in/ucdengarch

Ms Sue Philpott
Director
College of Engineering &
Architecture
College Office



Welcome to the College of Engineering and Architecture and to your studies at UCD.

As you journey towards your future, we hope that your time in our College will be an enjoyable and rewarding one for you, not only in the area of your academic achievement but equally in the area of your personal development.

We hope you make lifelong friends here too as well by engaging with the UCD Community.

My Team looks after the Student and Academic Support Services for all the **UNDERGRADUATE AND TAUGHT GRADUATE** students in Architecture, Landscape Architecture, Engineering, Planning and Environmental Policy.

#### Important to remember:

The College of Engineering and Architecture Office is your first point of contact for anything to do with your programme of study at UCD. And we're there to support you throughout your time at UCD.

#### Where we are located:

UCD Engineering & Materials Science Centre. (office with big swing door!)

The quickest way to get your query answered is via our College Office online **Student Connector**.

Queries received via our <u>Student Connector</u> are continually monitored and normally, we aim to respond to all queries within one working day, but during peak periods (like now, during registration), it may take a little longer.

#### Also, important to remember:

#### **UCD Connect:**

**UCD Connect** is where you can access your day-to-day UCD applications, such as your email, calendar, Google Drive, Brightspace, Zoom and InfoHub

Your UCD Connect email is the primary channel for official UCD communications. You will have received information regarding your email account when offered your place in UCD. It is the responsibility of each student to regularly check their UCD Connect email account.

In email exchanges, always include your student ID otherwise it can delay your query!

In respect of the 2024/2025 academic year: Opening Hours:

The College Office opening hours are as follows:

Monday to Thursday 10am to 1pm and from 1.30pm until 4pm.

We offer a 'drop-in service' for student enquiries and can deal with basic queries at our reception desk.

However, if you require a meeting with a member of our team, we will facilitate one-to-one meetings on an appointment only basis and we are also happy to arrange meetings online via Zoom.

You can request a meeting through our <u>Student Connector</u>. Our general office hours for email contact are

8.30am - 4.30pm, Monday to Friday.

#### How we can help you:

- Programme and module registration queries
- Pastoral support and advice to students in relation to all aspects of University Life;
   signposting to other UCD services
- Help and academic advice
- Extenuating circumstances/Recognition of prior learning/ Workload issues/Leave of absence/Withdrawal/
- Internships
- Who we work with etc...?

Your programme will also be aligned with one of our six <u>Schools</u>, so your **School Office** will be another point of contact for you, along with your <u>Programme Director</u>.

We interact with many **different units across the University** on your behalf, such as:

Student Advisers, UCD Registry – Student Records, Assessments, Admissions, Conferring Unit, UCD Global and the UCD Careers Network

As you've already heard, there's lots of new words in use "UCD – Speak" or Jargon that you'll become familiar with over the next while- courses, modules, crns etc.!

We even have a **Jargon Buster!** 

For instance, a **course** at UCD will now be known as a **Programme.** 

And what is a Programme?

According to UCD's Academic Regulations, A programme is an approved course of study, the successful completion of which leads to a **University award**. The award is conferred when the programme outcomes have been appropriately demonstrated by accumulating the required number of credits at appropriate levels over an appropriate period of time and all other programme requirements have been met.

My team's job is to help you achieve that goal!



### **College of Engineering & Architecture Office**

Important: Enjoy settling into your time at UCD, make connections and have fun. Don't forget to:

- Attend your meeting with your Programme Director
- Complete your online registration
- Familiarise yourselves with the
  - UCD Current Student Website
  - College webpages for current students
  - Student Key Dates Calendar
  - UCD Term Dates 2024/2025
  - UCD Fees Website
  - UCD Academic Regulations 2024/2025
  - UCD Policies & Procedures
  - College Contact List

Keep on top of your <u>UCD Connect Email</u> and don't forget to use our <u>Student Connector</u> to get in touch!

### **College of Engineering & Architecture Office**

#### IF WE DON'T KNOW WE CAN'T HELP

Please don't be afraid contact the Engineering & Architecture College Office if you need any assistance whatsoever.

We know that settling into a new programme (city or country) can be a challenging experience, and some of you may be feeling isolated and alone.

Please don't suffer in silence, many students feel that same way. Please let us know and we can try to help you.

Don't forget to use our **Student Connector** to get in touch!

### Mr. James Molloy UCD Library

facebook.com/UCDEngArch

twitter.com/UCDEngArch







# Welcome to UCD Library









title or subject



Focus your search on our print collections

Browse our eJournal collection by

Browse our database collection by title or subject

A single point of discovery for the library collections

## Assistant Professor Fionnuala Murphy Dignity and Respect

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linkedin.com/in/ucdengarch



### **Dignity and Respect**

A positive working and learning environment in which everyone is valued

An environment which is free from discrimination, harassment, intimidation or bullying

### **Bullying Behaviour & Harassment**

- Verbal abuse/insults
- Physical abuse
- Intrusion -pestering, spying or stalking
- Exclusion
- Intimidation
- Aggression
- Humiliation

- Any form of unwanted conduct of a sexual nature, verbal, non-verbal, physical
- Violating a person's dignity
- Creating a hostile, degrading, or offensive environment
- Discrimination



### **Dignity & Respect Training**

<u>www.ucd.ie/dignityandrespect/</u>training/dignityandrespecttraining



New to UCD? This course is part of the Orientation Brightspace Course 'Introduction to UCD 2022/23' and takes about one hour to complete. The course covers what it means to be an active bystander and why it is important, as well as outlining inappropriate behaviours such as bullying, harassment and sexual misconduct.



### **UCD Supports for Dignity & Respect**

- D&R policy: lists supports, who to contact, guidance from informal resolution to formal complaints
- https://www.ucd.ie/dignityandrespect/
- Training
- UCD Report and Support Tool
  - Anonymously report incidents of bullying/harassment, experienced or witnessed
- Dignity & Respect Support Colleagues
  - Volunteer, fully-trained faculty and staff, to listen and advise



### **UCD Supports for Dignity & Respect**

D&R policy: lists supports, who to contact, guidance from informal resolution to formal complaints

https://www.ucd.ie/dignityandrespect/



We want everyone in our community, including our students, to help build a culture where inappropriate behaviours are not tolerated and where everyone can safely intervene as an active bystander.



It is very important that you talk to someone. We strongly encourage you to come forward to seek support. Find our more about your options.



Learn how to make a formal complaint in UCD, from commencement to investigation to appeal and more.



UCD Dignity & Respect Service runs a drop-in service for students, staff and the UCD community who need support, information, or a listening ear. Find out more.



Learn more about the Bullying & Harassment policy and who it applies to. Read a summary of the policy and find out where you can go for more information.











### **Informal Procedure Options**

- Seek Advice and Support
  - ☐ Head of School/Associate Dean/Programme Coordinator
  - Student Adviser or Chaplain
  - Student Union Welfare Officer
  - Student Counsellors and Student Health Centre
  - Dignity and Respect Support Colleagues
    - Facilitative role
    - Specially trained to advise on options available under the policy
    - Provide Information on formal complaints process

### **Informal Procedure Options**

- ☐ <u>IF POSSIBLE</u> Approach the person causing offence
- Contact the Equality, Diversity & Inclusion
   Representative For guidance about supports and procedures
- If these actions do not succeed or the case cannot be treated informally – Formal Complaint

### **Dr Julia Maher** Student Advisor

facebook.com/UCDEngArch

twitter.com/UCDEngArch

linkedin.com/in/ucdengarch







### Student **Advisers &** Student





UCD College of Engineering& Architecture Orientation



Dr Julia Maher, Student Adviser for the College of Engineering & Architecture



### What do I do?

Offer confidential support

Assist students with social, personal and emotional issues

Advise on UCD policies and procedures

Work closely with colleagues across UCD to support students



# You can talk to me about...









Disciplinary Issues



Your Well-Being



**Extenuating Circumstances** 



Financial Difficulties

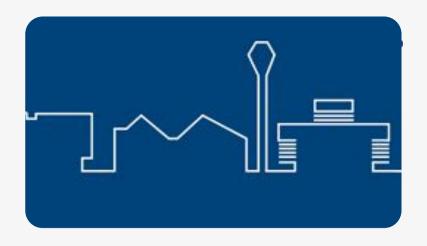
### Where can you find me?



- Room 130A Engineering and Materials
   Science Centre, Richview or Zoom
- Send me an email julia.maher@ucd.ie
- Book an appointment through my online calendar:

www.ucd.ie/eacollege/study/studentadviser

## **Campus Supports**



Check out these resources...



### **UCD Health**

ucd.ie/ stuhealth

Book
Appointments
by phone only

## UCD Student Counselling Service

ucd.ie/student counselling

Book Appointments via self-referral form

### **Chaplaincy**

ucd.ie/ chaplaincy

Student Support,
Pastoral Care
and Spiritual
Direction

### UCD Access and Lifelong Learning

ucd.ie/all

Disability support, Laptop loan, Academic Skills Workshops

# UCD Writing Centre/UCD Maths Support Centre

ucd.ie/ writingcentre

ucd.ie/msc Free one-to-one tuition.

### Financial Support

ucd.ie/ studentadvisers/ studentsupports/ financialsupports/

Information on Support Fund and Welfare Fund

### It's okay to ask for help



### I'm here to support you



### **Mr Jamie** Ahern-O'Connell EngSoc







- Ireland's largest student-lead engineering society
- Host a large number of both social and career-oriented events
- The best way for you to meet fellow engineers



### Social Events









### ENG SOC Career Events Our Corporate Partners 24/25:











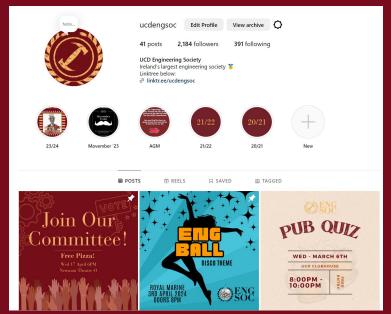
### How do I get involved in the society?

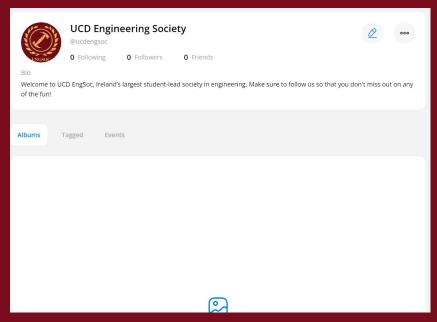
Join from the stand in the Freshers' Tent 16<sup>th</sup>-20<sup>th</sup>

Membership is €2 and payable by cash/card



### Events 24/25





Follow @ucdengsoc on Instagram

Follow @ucdengsoc on WOTSON



### Q & A

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### Thank you

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linkedin.com/in/ucdengarch